ARPA Compliance Support - Service Agreement

The Alaska Municipal League agrees to provide – and the ______________________ agrees to pay for – services in support of ARPA compliance and reporting.

I. Scope of Services
AML will provide the ______________________ with services in support of ARPA compliance and reporting. The ______________________ has authorized AML to register with and report through SAM.gov, for all lawfully executed uses of ARPA funds. AML will assist with ARPA compliance by:

• Consulting on eligible expenditures
• Reviewing state and federal guidance to provide answers to questions that may arise
• Reviewing proposed or actual expenditures to assist in bookkeeping or tracking of expenditures
• Developing or reviewing draft reports for approval by the authorized representative
• Coordinating authorization of all actions necessary to comply with the conditions of ARPA
• Register or assist in registering the entity in the System for Award Management (SAM)
• Maintain SAM account on behalf of the entity, including to upload ARPA allocation documents
• File annual reports on behalf of the entity

II. Payment for Services and Other Costs
Payment is based on the size of the ARPA Allocation received by the ______________________:

<table>
<thead>
<tr>
<th>Allocation</th>
<th>Fee</th>
</tr>
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<tbody>
<tr>
<td>Less than $100,000</td>
<td>$250.00</td>
</tr>
<tr>
<td>$100,000 to $1,000,000</td>
<td>$500.00</td>
</tr>
<tr>
<td>Over $1,000,000</td>
<td>$750.00</td>
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____________________ agrees to pay AML $___________ for the services enumerated in the Scope of Services section above.

III. Relationship to City/Tribal Government
In performing the services set forth in this Agreement, AML will have neither express nor implied power to execute agreements on behalf of ______________________ or in any manner bind ______________________ as to any matter not within the scope of this Agreement or not approved by the authorized representative. AML will perform the services and duties set forth above as an independent contractor and not as an employee, agent, partner, or joint venture with the ______________________. AML is not an agent or legal representative of the ______________________, and no principal-agent relationship is created by this Agreement. AML shall have no authority to represent or legally bind the ______________________, and vice versa.

IV. Release of Liability
Neither party will do, nor permit anything to be done, which in any manner will subject the other party to any liability as a result of this Service Agreement without the other party’s advance written consent. The ______________________, and the ______________________ releases, discharges, and agrees to defend and indemnify AML and its authorized agents and employees from all claims, actions, costs, damages, liabilities, or expenses in any way related to this Service Agreement or the application, receipt, or use of ARPA funds. This obligation does not include claims, costs, damages, or expenses which may be caused by the sole negligence of AML.

Shared Services Director ______________________ Representative ______________________

Signed: ______________________ Signed: ______________________

Agreed to this ___ day of ______________________ 2021,